

Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 7:00 PM on Tuesday, January 10, 2012. The Meeting will be held at the **CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT OFFICE CONFERENCE ROOM**, located at 353 Santa Monica Drive, Channel Islands Beach CA, 93035. The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS: Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report –December 2011
 - b. Report of Investments- October 2011
3. Operations & Maintenance Report –
 - a. December 2011
4. Minutes
 - a. December 13, 2011 Regular Meeting

D. ACTION CALENDAR:

1. Elect Board President and Vice President for calendar year 2012
Recommendation: Individual votes for President and Vice President.
2. District Board Appointments for calendar year 2012
Recommendation: Appoint members of the Board to represent the District for calendar year 2012

3. Consider authorizing staff to accept Mercury Insurance settlement offer, dated December 20, 2011
Recommendation: Authorize staff to accept the settlement offer in the amount of \$2585.99

4. Consider authorizing \$9800.00 unbudgeted expenditure for the replacement of three inoperable water valves and authorize staff to contract with Burns Pacific Construction, Inc. for the replacement of the valves
Recommendation: Authorize the use of District Unanticipated Repair and Maintenance Water Reserve Funds in the amount \$9800.00 and authorize staff to execute a construction contract with Burns Pacific Construction Inc. to perform the necessary work.

5. Consider request for relief due to a leak at the property. Account # 10420-04 in the amount of \$65.77
Recommendation: Authorize relief consistent with Resolution 07-01

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

2. Association of Water Agencies (AWA) 2012 calendar of events

F. BOARD MEMBER COMMENTS:

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

H. CLOSED SESSION - NONE

AGENDA POSTING CERTIFICATION

This agenda was posted Friday, January 6, 2012. The agenda is posted at the District Office and three public notice bulletin boards, which are accessible 24 hours per day. The locations include: Hollywood Beach School, 4000 Sunset, Corner Store, 2425 Roosevelt Blvd. and the District Office, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.



Jared Bouchard
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

1/6/2012 1:50 PM

Register: Checking/Savings:1000 - First CA Bank - Checking

From 12/01/2011 through 12/31/2011

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|--------------------------|--------------------------|-------------------|---------|---|-----------|------------|
| 12/01/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/1 | | | 711.00 | 244,450.89 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep12/2 | | | 4,049.52 | 248,500.41 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/2 | | | 3,845.91 | 252,346.32 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep12/5 | | | 6,596.91 | 258,943.23 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | dep12/6 | | | 6,501.12 | 265,444.35 |
| 12/07/2011 | DEP | DEPOSIT | 2050 - Customer Depo... | Dep 12/6 | | | 600.00 | 266,044.35 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/6 | | | 7,933.56 | 273,977.91 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/7 | | | 4,845.51 | 278,823.42 |
| 12/07/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/7 | | | 6,191.88 | 285,015.30 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | dep 12/8 | | | 5,062.93 | 290,078.23 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/7 | | | 5,672.81 | 295,751.04 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/7 | | | 598.68 | 296,349.72 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/8 | | | 1,282.96 | 297,632.68 |
| 12/09/2011 | DEP | DEPOSIT | 2050 - Customer Depo... | Dep 12/8 | | | 150.00 | 297,782.68 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/8 | | | 9,182.97 | 306,965.65 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/5 | | | 817.94 | 307,783.59 |
| 12/09/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | dep 12/6 | | | 1,116.45 | 308,900.04 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/12 | | | 838.34 | 309,738.38 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/1 | | | 268.03 | 310,006.41 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/12 | | | 6,751.97 | 316,758.38 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/13 | | | 859.74 | 317,618.12 |
| 12/14/2011 | DEP | DEPOSIT | 2050 - Customer Depo... | Dep 12/14 | | | 150.00 | 317,768.12 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/14 | | | 16,204.02 | 333,972.14 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/9 | | | 9,324.15 | 343,296.29 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/12 | | | 3,396.16 | 346,692.45 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/9 | | | 11,517.69 | 358,210.14 |
| 12/14/2011 | DEP | DEPOSIT | 2050 - Customer Depo... | Dep 12/5 | | | 450.00 | 358,660.14 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/13 | | | 14,267.10 | 372,927.24 |
| 12/14/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/13 | | | 10,632.60 | 383,559.84 |
| 12/15/2011 | 6236 | Aalberts Reliable Cle... | 2000 - Accounts Payable | Dec Janitorial | 185.00 | | | 383,374.84 |
| 12/15/2011 | 6237 | ACWA-ASC | 2000 - Accounts Payable | 1/12 Health Be... | 916.66 | | | 382,458.18 |
| 12/15/2011 | 6238 | Arco | 2000 - Accounts Payable | 11/11 Fuel | 679.67 | | | 381,778.51 |
| 12/15/2011 | 6239 | AT & T | 2000 - Accounts Payable | cell phones | 793.40 | | | 380,985.11 |
| 12/15/2011 | 6240 | Base Auto Parts | 2000 - Accounts Payable | | 19.29 | | | 380,965.82 |
| 12/15/2011 | 6241 | Data West Corp. | 2000 - Accounts Payable | Report | 80.00 | | | 380,885.82 |
| 12/15/2011 | 6242 | DataPrint, LLC | 2000 - Accounts Payable | E-pay mo. Cha... | 268.12 | | | 380,617.70 |
| 12/15/2011 | 6243 | Dial Security | 2000 - Accounts Payable | | 210.00 | | | 380,407.70 |
| 12/15/2011 | 6244 | Digalert | 2000 - Accounts Payable | | 4.50 | | | 380,403.20 |
| 12/15/2011 | 6245 | Do It Best Hardware | 2000 - Accounts Payable | | 85.08 | | | 380,318.12 |
| 12/15/2011 | 6246 | Document Systems, I... | 2000 - Accounts Payable | | 362.72 | | | 379,955.40 |

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

1/6/2012 1:50 PM

Register: Checking/Savings:1000 - First CA Bank - Checking

From 12/01/2011 through 12/31/2011

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment C | Deposit | Balance |
|------------|--------|--------------------------|--------------------------|--------------------|-----------|-----------|------------|
| 12/15/2011 | 6247 | EJ Harrison & Sons, ... | 2000 - Accounts Payable | 10/11>11/11 P... | 38,035.47 | | 341,919.93 |
| 12/15/2011 | 6248 | FGL Environmental I... | 2000 - Accounts Payable | | 683.00 | | 341,236.93 |
| 12/15/2011 | 6249 | Mission Linen & Uni... | 2000 - Accounts Payable | uniforms | 151.08 | | 341,085.85 |
| 12/15/2011 | 6250 | Office Depot | 2000 - Accounts Payable | | 674.05 | | 340,411.80 |
| 12/15/2011 | 6251 | Pacific Couriers | 2000 - Accounts Payable | Courier | 161.50 | | 340,250.30 |
| 12/15/2011 | 6252 | Paul Tuerpe | 2000 - Accounts Payable | | 20.00 | | 340,230.30 |
| 12/15/2011 | 6253 | PHWA | 2000 - Accounts Payable | Nov. Wtr Purc... | 54,142.27 | | 286,088.03 |
| 12/15/2011 | 6254 | Ron's Signs | 2000 - Accounts Payable | Pirkle Park Sig... | 475.00 | | 285,613.03 |
| 12/15/2011 | 6255 | Smogies Smog Shop | 2000 - Accounts Payable | | 48.75 | | 285,564.28 |
| 12/15/2011 | 6256 | The Gas Company | 2000 - Accounts Payable | | 18.43 | | 285,545.85 |
| 12/15/2011 | 6257 | Time Warner Cable | 2000 - Accounts Payable | Cable | 23.81 | | 285,522.04 |
| 12/15/2011 | 6258 | Union Bank of Calif... | 2000 - Accounts Payable | | 19,560.63 | | 265,961.41 |
| 12/15/2011 | 6259 | Union Bank of Calif... | 2000 - Accounts Payable | | 32,349.58 | | 233,611.83 |
| 12/15/2011 | 6260 | Verizon California | 2000 - Accounts Payable | | 371.60 | | 233,240.23 |
| 12/15/2011 | 6261 | Verizon California, S... | 2000 - Accounts Payable | | 78.84 | | 233,161.39 |
| 12/15/2011 | 6262 | VRSD | 2000 - Accounts Payable | Sewer Maint | 26,533.00 | | 206,628.39 |
| 12/16/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/15 | | 1,103.93 | 207,732.32 |
| 12/16/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/12 | | 1,779.19 | 209,511.51 |
| 12/16/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/14 | | 404.27 | 209,915.78 |
| 12/16/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/16 | | 11,853.42 | 221,769.20 |
| 12/16/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/15 | | 3,955.42 | 225,724.62 |
| 12/22/2011 | 6268 | County of Ventura - ... | 2000 - Accounts Payable | blanket permit | 965.00 | | 224,759.62 |
| 12/28/2011 | dep | DEPOSIT | 1200 - Accounts Recei... | dEP 12/20 | | 3,186.83 | 227,946.45 |
| 12/28/2011 | dep | DEPOSIT | 1200 - Accounts Recei... | dEP 12/20 | | 5,924.93 | 233,871.38 |
| 12/28/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/21 | | 3,359.46 | 237,230.84 |
| 12/28/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/16 | | 3,349.78 | 240,580.62 |
| 12/28/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/20 | | 4,024.65 | 244,605.27 |
| 12/28/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/16 | | 5,997.22 | 250,602.49 |
| 12/28/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/20 | | 3,237.29 | 253,839.78 |
| 12/28/2011 | 6269 | A to Z Law, LLP | 2000 - Accounts Payable | 11/11 Legal | 3,334.00 | | 250,505.78 |
| 12/28/2011 | 6270 | Aflac | 2000 - Accounts Payable | | 296.26 | | 250,209.52 |
| 12/28/2011 | 6271 | Alert Communications | 2000 - Accounts Payable | A3134C | 174.14 | | 250,035.38 |
| 12/28/2011 | 6272 | DAIN M OLSON | 2000 - Accounts Payable | CUSTOMER ... | 55.10 | | 249,980.28 |
| 12/28/2011 | 6273 | Department of Public... | 2000 - Accounts Payable | J Spieler D-2 | 80.00 | | 249,900.28 |
| 12/28/2011 | 6274 | DIANE DELANEY | 2000 - Accounts Payable | CUSTOMER ... | 41.03 | | 249,859.25 |
| 12/28/2011 | 6275 | DUSTIN SCHMIDT | 2000 - Accounts Payable | CUSTOMER ... | 83.08 | | 249,776.17 |
| 12/28/2011 | 6276 | Ferguson | 2000 - Accounts Payable | | 1,731.75 | | 248,044.42 |
| 12/28/2011 | 6277 | FRANK ALFARO | 2000 - Accounts Payable | CUSTOMER ... | 62.31 | | 247,982.11 |
| 12/28/2011 | 6278 | LENNY MCGEE | 2000 - Accounts Payable | CUSTOMER ... | 97.02 | | 247,885.09 |
| 12/28/2011 | 6279 | LYNN JERRY | 2000 - Accounts Payable | CUSTOMER ... | 30.11 | | 247,854.98 |

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

1/6/2012 1:50 PM

Register: Checking/Savings:1000 - First CA Bank - Checking

From 12/01/2011 through 12/31/2011

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|--------------------------|--------------------------|-------------------|----------|---|-----------|------------|
| 12/28/2011 | 6280 | MARY M PRICE | 2000 - Accounts Payable | CUSTOMER ... | 150.00 | | | 247,704.98 |
| 12/28/2011 | 6281 | Master Card | 2000 - Accounts Payable | | 635.32 | | | 247,069.66 |
| 12/28/2011 | 6282 | Nationwide Retirement | 2000 - Accounts Payable | | 4,937.33 | | | 242,132.33 |
| 12/28/2011 | 6283 | PAMELA/STEVEN ... | 2000 - Accounts Payable | CUSTOMER ... | 40.41 | | | 242,091.92 |
| 12/28/2011 | 6284 | Paul Tuerpe | 2000 - Accounts Payable | | 20.00 | | | 242,071.92 |
| 12/28/2011 | 6285 | Pitney Bowes Inc. | 2000 - Accounts Payable | Postage Lease | 86.17 | | | 241,985.75 |
| 12/28/2011 | 6286 | Port Hueneme Marin... | 2000 - Accounts Payable | | 54.95 | | | 241,930.80 |
| 12/28/2011 | 6287 | REMAX COAST & ... | 2000 - Accounts Payable | CUSTOMER ... | 43.98 | | | 241,886.82 |
| 12/28/2011 | 6288 | ROBERT MODINE | 2000 - Accounts Payable | CUSTOMER ... | 118.19 | | | 241,768.63 |
| 12/28/2011 | 6289 | SEIU, Local 721 | 2000 - Accounts Payable | Dec Union Dues | 134.00 | | | 241,634.63 |
| 12/28/2011 | 6290 | So. California Edison... | 2000 - Accounts Payable | | 1,128.61 | | | 240,506.02 |
| 12/28/2011 | 6291 | Soares, Sandall, Bern... | 2000 - Accounts Payable | 10 & 11/11 Ac... | 4,350.00 | | | 236,156.02 |
| 12/28/2011 | 6292 | State Compensation I... | 2000 - Accounts Payable | | 1,507.60 | | | 234,648.42 |
| 12/28/2011 | 6293 | SUSAN BENAVIDES | 2000 - Accounts Payable | CUSTOMER ... | 60.53 | | | 234,587.89 |
| 12/28/2011 | 6294 | TC Experts, Inc. | 2000 - Accounts Payable | computer assist | 289.00 | | | 234,298.89 |
| 12/28/2011 | 6295 | Time Warner Cable | 2000 - Accounts Payable | | 103.41 | | | 234,195.48 |
| 12/28/2011 | 6296 | TOMMY HOPPER | 2000 - Accounts Payable | CUSTOMER ... | 22.82 | | | 234,172.66 |
| 12/28/2011 | 6297 | TRACY BILHEIMER | 2000 - Accounts Payable | CUSTOMER ... | 94.02 | | | 234,078.64 |
| 12/28/2011 | 6298 | Verizon California, S... | 2000 - Accounts Payable | | 156.45 | | | 233,922.19 |
| 12/29/2011 | 6301 | Jim Estomo | 2000 - Accounts Payable | mileage reimb | 42.18 | | | 233,880.01 |
| 12/29/2011 | 6302 | Tommy's Landscape | 2000 - Accounts Payable | Pirkle Park Ma... | 80.00 | | | 233,800.01 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/27 | | | 242.79 | 234,042.80 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/19 | | | 6,143.28 | 240,186.08 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/22 | | | 638.69 | 240,824.77 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dec 12/20 | | | 6,394.98 | 247,219.75 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | 12/22 | | | 1,488.23 | 248,707.98 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/22 | | | 112.73 | 248,820.71 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 2/20. | | | 366.62 | 249,187.33 |
| 12/30/2011 | DEP | DEPOSIT | 2050 - Customer Depo... | Dep 12/ | | | 150.00 | 249,337.33 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/19 | | | 3,957.76 | 253,295.09 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/19 | | | 1,995.61 | 255,290.70 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | dep 12/16 | | | 389.04 | 255,679.74 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/27 | | | 3,548.54 | 259,228.28 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/27 | | | 21,653.82 | 280,882.10 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/21 | | | 2,356.77 | 283,238.87 |
| 12/30/2011 | DEP | DEPOSIT | 3110 - Water Revenues... | Dep 12/20 | | | 6,064.00 | 289,302.87 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/28 | | | 545.28 | 289,848.15 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/21 | | | 1,752.86 | 291,601.01 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/28 | | | 802.89 | 292,403.90 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/28 | | | 5,581.43 | 297,985.33 |

CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT

1/6/2012 1:50 PM

Register: Checking/Savings:1000 - First CA Bank - Checking

From 12/01/2011 through 12/31/2011

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|--------------|--------------------------|-------------------|----------------|----------|----------------|----------------|
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/22 | | | 1,289.72 | 299,275.05 |
| 12/30/2011 | DEP | DEPOSIT | 1200 - Accounts Recei... | Dep 12/28 | | | 848.45 | 300,123.50 |
| 12/30/2011 | DEP | DEPOSIT | 2050 - Customer Depo... | Dep 12/20 | 150.00 | | | 299,973.50 |
| 12/30/2011 | 6303 | Aflac | 2000 - Accounts Payable | 9/11 premiums ... | 296.26 | | | 299,677.24 |



county of ventura

STEVEN HINTZ
TREASURER
TAX COLLECTOR

Don R. Hansen
Assistant Treasurer-Tax Collector

December 6, 2011

Ventura County Board of Supervisors
County Government Center
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Discuss and File Report of Investments, Including Market Values for Investments, for the Month Ending October 31, 2011.

RECOMMEDATION: Discuss and File

FISCAL/MANDATES IMPACT: None

DISCUSSION:

The average daily portfolio balance for the month of October amounted to \$ 1.8 billion. The portfolio yield for the month of October was .81 %. The weighted average days to maturity increased 23 days to 316 days. The total net monthly earnings were \$ 1.2 million. The portfolio has been structured to satisfy the anticipated cash flow needs of the participants. The investment practices and portfolio holdings are in compliance with the investment policy.

The portfolio has been managed with the stated objectives of safety, liquidity and earning a competitive rate of return, outlined in the Statement of Investment Policy. In striving to maintain the primary objective, safety of principal, the County portfolio has received a rating of AA Af by Standard & Poor's, the highest possible ranking given by the agency. Regarding the secondary objective, maintaining sufficient liquidity to meet cash flow needs, the portfolio is rated S1+, also the highest ranking given by S&P. In light of the first two objectives the portfolio has on balance outperformed its benchmarks, satisfying the final objective, that of earning a competitive rate of return.

The focus of the markets continued to be on Europe. As Germany and France attempt to structure a bailout of Greece and calm markets, the Euro has come under significant pressure and capital has tended to seek safe havens including dollar denominated assets. This has strengthened the dollar and caused asset prices, including stocks and commodities, to rise.

In the U. S. the focus has been on a modestly improving trend in economic activity. In the 'Beige Book'; the Fed's broadest assessment of the overall economic situation in the country, the Fed provided these observations:

- Overall economic activity continued to expand slowly
- Consumer spending was up slightly, with auto sales and tourism leading the way
- Business spending increased somewhat but restraint in hiring and capital spending plans was noted
- Manufacturing and transportation activity was reported to have increased on balance
- Overall conditions for both residential and commercial real estate remained weak
- Loan demand by and large moved lower except for mortgage refinancing
- Energy and mining activity continued to strengthen
- Wage pressures remained subdued except for firms seeking appropriately skilled workers

While economic reports during the month were mixed there were some signs of modest improvement. The unemployment rate remained at 9.1% but non-farm payrolls increased by 103,000 jobs. Reports showed improvement in industrial production, capacity utilization, retail sales, personal spending and construction spending. Also Gross Domestic Product, the broadest measure of economic activity in the country, rose from 1.3% in the second quarter to 2.5% in the third quarter. Some reports though were less promising. Orders for durable goods fell, along with factory orders, existing home sales and the inflation measures for producer prices and consumer prices were both higher.

As capital began to flow into equities and commodities during the month it flowed out of fixed income assets and drove rates generally higher. Short-term rates remained largely unchanged as they are heavily influenced by the Federal Funds rate which remains between 0.0% and 0.25%. Longer-term rates though were higher by 10 to 65 basis points.

Given the current interest rate environment we anticipate the portfolio's yield to drop modestly. Further, we continue to seek investment opportunities in order to optimize earnings (U. S. Treasury Market graph attached).

Attached is a listing of market values provided by our custodian, Wells Fargo Bank, for all investments for the month ending October 31, 2011. GASB Statement no. 31 states that variances between the cost of investments and the fair value of investments shall not be considered budgetary resources or uses of resources unless the value of investments is permanently impaired because of decreased issuer creditworthiness or it is determined that the Treasurer be unable to hold investments to maturity.

The following spreadsheets are also attached:

- Transactions for the month of October
- Listing of Securities by Type
- Summary of Government Agency Securities

The following is a list of attached graphs:

- Portfolio Average Monthly Balance
- Average Portfolio Maturity

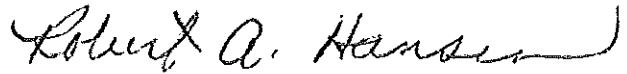
- Balance Yield Comparison by Month
- Portfolio Holdings By Instrument Type
- Yield Curve, U. S. Treasury Market
- Maturity Distribution

This letter has been reviewed and approved as to form by the CEO, the Auditor-Controller, and County Counsel.

Please call our Assistant Treasurer-Tax Collector, Robert A. Hansen at 654-3733, if you have any questions regarding this item.



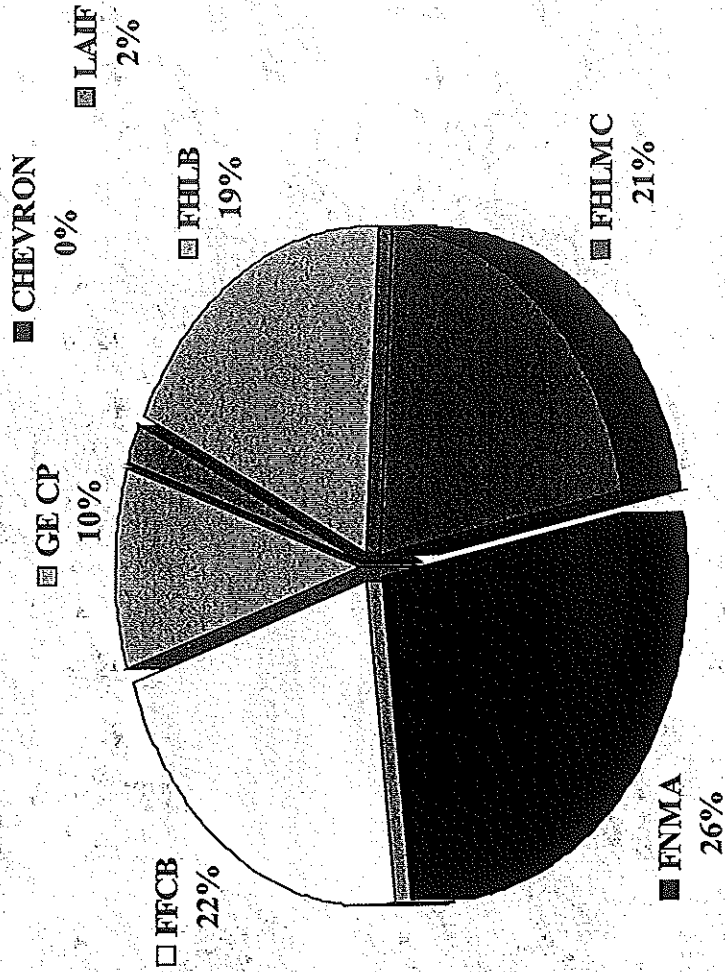
Steven Hintz
Treasurer-Tax Collector



Robert A. Hansen
Assistant Treasurer-Tax Collector

- Exhibit 1 – Market Values of Investments
- Exhibit 2 – Monthly Transactions
- Exhibit 3 – Investment Inventory by Type
- Exhibit 4 – Summary of Government Agency Securities
- Exhibit 5 – Graphs

PORTFOLIO HOLDINGS



10-11 INVPPT

Exhibit 5

Regular Board Meeting January 10, 2012

To: Board of Directors

From: Operations Manager

**Subject: Dec. 2011 Operations Report,
Agenda Item C- 3**

Water System Repairs, Installations and Maintenance Tasks:

- a) District staff replaced a meter at 3940 Ocean.
- b) District staff assisted contractors of CSUCI while they were installing a new 8" mainline that relocates the old existing water main away from the proposed CSUCI boating center.
- c) District staff opened 10 meter accounts and closed 13 meter accounts.
- d) CDPHS monthly reports were mailed Dec 12, 2011.
- e) Water Consumption for Dec 2011:
 - o 45.9 ac/ft or 14,756,000 Gallons Dec. 2011
 - o 285.2 ac/ft for 11/12 fiscal year-to-date.
- f) Meter reading, maintenance, rereads, disconnects, and additional customer service activities are listed on the attached monthly stat sheet.

Waste Water System Repairs, Installations and Maintenance Tasks:

- a) Routine Preventive Maintenance and Inspections were performed throughout the month as well as minor troubleshooting and repairs.
- b) District Staff filed a monthly No Spill report to the Regional Water Board reporting.

Miscellaneous Tasks in Support of District Operations:

- a) Vehicle maintenance and checks are being performed on a routine schedule.

**Operations & Maintenance Monthly Statistics Totals
December 2011**

| WATER: MAINTENANCE & REPAIRS | Quantity |
|--|-----------------|
| Emergency Turn Offs | 0 |
| Fire Hydrant Service / Flushing | 0 |
| Main or Service Line Repairs/Installation | 0 |
| Meter Installation (new or construction) | 0 |
| Fire Meter / Manifold Installations | 0 |
| Meters Replaced | 1 |
| Meter Trims/Box/ Covers | 0 |
| Meter Relocate | 0 |
| Stuck Meters | 0 |
| USA Markings | 15 |
| Sampling / Residuals | 0 |
| Valve Maintenance/ Exercising Program | 0 |
| WATER: CUSTOMER SERVICE | |
| Door Hangers | 79 |
| Re-Reads | 31 |
| Meter Reads | 1828 |
| Pressure Checks | 2 |
| Disconnect Non-Payment | 7 |
| Meter Reconnects/Open | 10 |
| Closed Accounts/Final reads | 13 |
| Meter Repair | 0 |
| Check Meter for Leaks/Repair | 5 |
| WASTEWATER: MAINTENANCE AND REPAIRS | |
| Inspections/Cleaning | 7 |
| Preventive Maintenance | 21 |
| Repairs/Improvements | 1 |
| RUBBISH RELATED TASKS | |
| Barrel Removals | 1 |
| Barrel Repairs/Replace | 0 |
| Deliver Trash/Recycle Barrels | 0 |
| COMMUNITY SERVICE | |
| Hand Deliveries | 5 |
| Public Notice Postings | 7 |
| Miscellaneous | 7 |

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, October 11, 2011

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

Vice President Marcus called the meeting to order at 7:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance: Director Moore, Director Koesterer, Director Estomo, General Manager Bouchard.

B. PUBLIC COMMENTS:

Captain Wade of the Sheriff's Department discussed their new approach to patrolling the beach areas by adding a beat coordinator to the area to help the residents with special and important situations. He said the deputies will be assigned to patrol the areas, so the community will get used to a familiar face and the deputies will feel more ownership of the areas. He added that the beach has been very quiet crime wise.

There was a short discussion between the General Manager, the Board and the Sheriffs representative regarding neighborhood watch.

Officer Reed from the Highway Patrol reported that the department has recently written a considerable amount of cell phone tickets and no car seat tickets. Director Estomo asked if the speed trailer can be placed on Sunset in the morning. He said the parents delivering their kids to school in the morning go extremely fast.

The General Manager asked the Highway Patrol to please keep the campers on the fence line next to the office moving.

C. CONSENT CALENDAR:

Director Koesterer moved to approve that consent calendar as presented and Director Estomo seconded the motion. The motion passed unanimously.

D. ACTION CALENDAR:

1. Board Consideration of request for relief from water consumption charges due to a leak. on the property. Accounts 15441-01 \$135.14, 11680-03 \$137.49 and 01980-04 \$89.30.

Vice President Marcus asked why the District is seeing more of these than in the past. General Manager Bouchard told her that it is financial driven first, with the owners looking for some sort of relief from a high water charge and second, the staff uses it as a goodwill tool to customers when informing them of a leak. He noted that a little bit of kindness goes a long way, especially with the economy in its current condition.

Director Estomo moved to authorize relief consistent with Resolution 07-01 for the requesting accounts. Director Moore seconded the motion and the motion passed unanimously.

2. Appointment of District Board Members to serve as the Alternate Special District Representative for the Ventura Regional Sanitation District Board.

The General Manager said the appointment is a big commitment because the alternate is expected to be at all Board meetings. VRSD doesn't pay a stipend for alternates, so Mr. Bouchard suggested the Board approve at least a standing committee stipend of \$50.00 for Director Estomo.

Director Moore moved to support the General Manager's suggestion to appoint Director Estomo to serve as the alternate Special District Representative on the Ventura Regional Sanitation District Board and pay Director Estomo a \$50.00 stipend per meeting. Director Koesterer seconded the motion and the motion passed unanimously.

3. Consider 2012 Annual meeting and Holiday Schedule..

The General Manager noted the difference in the Holiday Schedules was as follows: Schedule A which has the office open on Monday, December 24th and closed on Tuesday, December 25th. Schedule B has Monday, December 24th and Tuesday, December 25th closed with the employees using vacation time on the 24th and holiday time on the 25th.

The General Manager also suggested being dark in August on the Board Meeting Schedule since most other agencies are dark that month. He added that if the Board had to meet in August, he could always schedule a Special meeting.

Director Estomo moved to adopt Holiday Schedule "B" and Director Moore seconded the motion. The motion passed unanimously.

Director Koesterer moved to adopt the 2012 Board Meeting Schedule with the month of August being Dark. Director Estomo seconded the motion and the motion passed unanimously.

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

Director Estomo attended and AWA meeting and they were working on the 2012 plan of important water issues. Items important to them were water reclamation, water transfers and drought He attended an additional AWA meeting where Metropolitan Water gave a presentation. Director Estomo also attended the VCSDA meeting and future goals were discussed.

2. City of Port Hueneme City Council Notice of Reorganization

Board received and filed.

3. City of Santa Paula City Council Notice of Reorganization

Board received and filed.

F. BOARD MEMBER COMMENTS

Director Moore reported on the Coastal Commission Meeting last week. Items discussed were a new park, new Boating Center, the removal of the guest docks at the Harbor, replacement with large boat slips and the construction of a new bathroom.

Vice President Marcus suggested this topic be agenzized for a future meeting.

Director Estomo wanted to recommend General Manager Bouchard for VCSDA's Manager of the Year. The nomination has to be in by January 6, 2012.

Vice President Marcus wished everyone a Merry Christmas and Healthy New Year. She noted the tsunami signs have been posted in mass all over the beach and she had already received a complaint regarding the large number the County put up.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Manager Bouchard said he would like to give the Board a broad over view regarding the negotiations with City of Oxnard sewer fees. He would like to schedule a Facilities Committee Meeting in order to explain in details. He said the negotiations have been ongoing for the last 2 years. There was a lengthy discussion regarding construction fees, future rates and charges from both organizations. The General Manager said that both parties have made this a priority to complete the negotiations, due to the financial impact to both.

The General Manager said he would speak with District Counsel to get instruction on how to bring the information to the Board.

H. CLOSED SESSION –NONE

Meeting was adjourned at 8:30 PM

X

Board President



Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

Regular Board Meeting January 10, 2012

To: Board of Directors

From: General Manager

Subject: Elect Board Officers for calendar year 2012
Agenda Item D-1

As part of the Boards Annual Reorganization Meeting the Board appoints a new President and Vice President to serve for calendar year 2012

Recommendation:

Individual votes for President and Vice President.



Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

Regular Board Meeting January 10, 2012

To: Board of Directors

From: General Manager

**Subject: District Board Appointments for calendar year 2012
Agenda Item D-2**

Attached for Board reference is the list of Board appointments for calendar year 2011. As part of the Board's annual Reorganization Meeting the Board makes appointments of its members to these Boards, Commissions, Agencies and Committees where District representation is requested or required.

Recommendation:

Appoint members of the Board to represent the District for calendar year 2012

**Channel Islands Beach C. S. D
Board Member Assignments Calendar Year
2011**

District Representatives to Member Organizations:

| <u>Organization</u> | <u>Member</u> | <u>Alternate</u> |
|--|--|------------------------|
| ACWA/JPIA Board Of Directors (Joint Powers Insurance Authority) | Jim Estomo | Susie Koesterer |
| ACWA Region 8 Council (Water Agency Regional Council) | Jim Estomo | Ellen Spiegel |
| PHWA, Board of Directors (Joint Powers Authority) | Keith Moore Marcia Marcus | Jim Estomo |
| Water Rate Review Committee (WURRC, District/County Harbor) | Ellen Spiegel | Marcia Marcus |
| VCSDA, Board of Directors (V.C. Special Districts Assoc.) | Ellen Spiegel | Keith Moore |
| VRSDDD&A Committee (VRSD Designated Directors & Alternates) | Alternate needed FY 2011-2012 Susie Koesterer | Board President |

REPRESENTATIVES TO DISTRICT COMMITTEES

| | |
|-----------------------------|--|
| Facilities Committee | Jim Estomo & Keith Moore |
| Financial Committee | Marcia Marcus & Susie Koesterer |



Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACH.CSD.COM

Regular Board Meeting January 10, 2012

To: Board of Directors

From: General Manager

Subject: Consider authorizing staff to accept Mercury Insurance settlement offer, dated December 20, 2011

Agenda Item D-3

The attached settlement offer is in response to a District claim to recover cost associated with a July 9, 2011 automobile accident that resulted in damage to District owned facilities. Specifically those damages included the shearing and destruction of a fire hydrant located on Victoria Avenue.

The drivers' policy limit for property damage is \$10K. In addition to damage to District facilities the accident resulted in property loss to others. Due to the relatively low loss coverage the policy was insufficient to cover the total of both parties claim for losses. As a result of the claims exceeding the \$10k policy limit, the insurance company is offering the District and the other affected party a pro rated settlement offer.

District staff submitted a claim to the drivers' insurance company, Mercury Insurance, for the full amount of direct cost to the District. Those cost included staff time, equipment usage, replacement parts or appurtenances and a 15% administrative fee. The total sum of the claim filed by the District was for \$3422.74

The pro rated settlement offer to the District is sufficient to cover the replacement cost of the fire hydrant \$2,100.00, staff time \$149.36 and equipment cost \$200.00 Those direct cost total \$2449.36 The difference of the original claim and the prorated offer is \$836.75

Recommendation:

Authorize staff to accept the settlement offer in the amount of \$2585.99



P.O. BOX 1150
BREA, CA 92822
(877) 707-7978

December 20, 2011

CHANNEL ISLANDS BEACH COMMUNITY SERVICES
ATTN: JOE MATHEIN
353 SANTA MONICA DR
OXNARD, CA 93030

RE: OUR INSURED: NICOLE C. URIBE
OUR CLAIM NUMBER: 2011 0006 002849-21
DATE OF LOSS: JULY 09, 2011
CLAIMANTS: CHANNEL ISLANDS BEACH COMMUNITY SERVICES &
CATALINA YACHT ANCHORAGE

DEAR CHANNEL ISLANDS BEACH COMMUNITY SERVICES:

Our investigation is now complete. We have determined that your total property damage exceeds our policyholder's coverage limit. The available coverage limit is \$10,000.00 for property damage caused by any one accident.

Your damages are:

| CLAIMANT | DAMAGES | OFFERS |
|--|--------------------|--------------------|
| CATALINA YACHT ANCHORAGE | \$9,812.97 | \$7,414.01 |
| CHANNEL ISLANDS BEACH COMMUNITY SERVICES | \$3,422.74 | \$2,585.99 |
| TOTAL= | \$13,235.71 | \$10,000.00 |

To conclude your claim in a manner that is as fair as possible, we are offering each of you your pro rata share of the available coverage, conditioned upon all of you agreeing to this distribution:

Our offers are:

\$7,414.01 to CATALINA YACHT ANCHORAGE
\$2,585.99 to CHANNEL ISLANDS BEACH COMMUNITY SERVICES

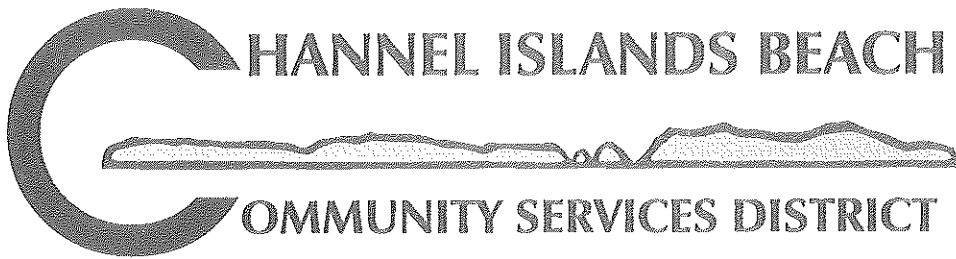
If you accept this offer, please sign and return the enclosed document, releasing our policyholder from further liability for your property damage. When we receive ALL PARTIES' signed and dated release forms, we will send you our check in payment of your property damage claim. If all parties do not agree to the pro rata distribution, we have no settlement and will return your release to you.

Please do not hesitate to contact me if you have any questions.

Sincerely,
MERCURY INSURANCE COMPANY

Chantel Stricklin
Claims Department
(877) 707-7978 ext. 27737

Encl.
C42A Property Damage Release



Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

Regular Board Meeting January 10, 2012

To: Board of Directors

From: General Manager

Subject: Consider authorizing \$9800.00 unbudgeted expenditure for the replacement of three inoperable water valves and authorize staff to contract with Burns Pacific Construction, Inc. for the replacement of the valves

Agenda Item D-4

While conducting a shutdown for construction occurring on the Boating Instruction Safety Center staff identified three water valves that are no longer in working order. These valves have been in place since 1963 and have outlived their useful life. In order save money staff believes it prudent to replace these valves today rather than wait for final improvements to be completed at the site. If we wait to replace these valves the district will also need to replace concrete and other improvements planned for the area surrounding this particular valve cluster. Additional savings will be realized by contracting with the pipeline contractor (Burns Pacific Construction) already onsite, this will avoid mobilization charges. Staff requested bids from two other pipeline contractors, only one chose to respond and the bid was over \$2000.00 more than the attached bid from Burns Pacific Construction.

Since staff did not budget for a capital project of this nature in the 11/12 budget and we are requesting the Board authorize funding for the project come from the Districts Unanticipated Repair and Maintenance reserve fund. The reserve fund is relatively healthy with a balance exceeding 600k.

Recommendation: Authorize the use of District Unanticipated Repair and Maintenance Water Reserve Funds in the amount \$9800.00 and authorize staff to execute a construction contract with Burns Pacific Construction Inc. to perform the necessary work.



General Engineering and Building Contractors

BID FOR: REMOVE & REPLACE EXISTING GV'S.
LOCATION: OXNARD HARBOR
FIRM: CHANNEL ISLANDS BEACH CSD
ADDRESS:

BID NO: 4336
BID DATE: 12/22/11
JOB #

CONTACT: JARED
TEL: (805) 207-1588
FAX: (805) 985-7156

BY: GARY SEACORD
PHONE: 805-371-4171
FAX: 805-495-6014

| ITEM NO. | QTY | UM | UNIT PRICE | TOTAL |
|----------|-----|----|------------|-------|
|----------|-----|----|------------|-------|

REMOVE & REPLACE EXISTING GATE VALVES.

| | | | | | |
|---|------------------------|----|------|------------|------------|
| 1 | REMOVE & CUT-IN 8" TEE | 1 | EA | \$2,750.00 | \$2,750.00 |
| 2 | 8" GATE VALVE | 2 | EA | \$1,400.00 | \$2,800.00 |
| 3 | 6" GATE VALVE | 1 | EA | \$1,010.00 | \$1,010.00 |
| 4 | JOIN EXISTING 6" LINE | 2 | EA | \$1,100.00 | \$2,200.00 |
| 5 | R & R ASPHALT | 80 | SQFT | \$13.00 | \$1,040.00 |

TOTAL COST \$9,800.00

BID EXCLUDES PERMITS, FEE'S , ENGINEERING, SOIL TESTING, AND BONDS.
 ONSITE SOURCE OF CONSTRUCTION WATER TO BE PROVIDED BY OTHERS,
 EXCLUDES HAULOFF; SURPLUS SPOILS TO BE LEVELED IN PLACE.
 BID WORKING NORMAL WORK HOURS 7AM TO 4 PM
 BID EXCLUDES PERMITS, FEE'S , ENGINEERING, SOIL TESTING, AND BONDS.
 BOND RATE 1.5%
 SEE ATTACHED GENERAL EXCLUSIONS, QUALIFICATIONS & REMARKS.



General Engineering and Building Contractors

GENERAL EXCLUSIONS, QUALIFICATIONS AND REMARKS

(Exceptions as noted on Bids)

1. Our prices do not include engineering, soil testing, bonds, permits, special bedding, dewatering, drilling and blasting, hauling off excess material.
2. Temporary paving extra at \$100.00 per ton unless otherwise noted.
3. Erosion control shall be provided by owner or his agent.
4. Construction water to be supplied by others, along with construction meter.
5. After the conduit has been installed and it is verified that the conduit is clean, any additional cleaning will be extra work.
6. All excess material to be leveled in place.
7. If special bedding is required under pipe (3/4" drain rock), cost will be \$45.00 per ton in place or on T & M basis.
8. If rock is encountered which cannot be excavated with a CAT 320 or the equivalent and give economic production, the additional cost to be completed on T & M basis.
9. Quotation subject to revision if not accepted within 15 days.
10. This bid excludes any tunneling or shoring which may be required due to existing utilities not shown on plans, and also excludes relocation of existing utilities not shown on plans.
11. Bid is based on one move-in unless otherwise noted.
12. Bid is based on package prices, any separation of items or phases must be approved by Burns Pacific Construction.
13. If one sack cement slurry backfill is required, cost will be \$150.00 per cubic yard. (Excavated material to be left on site)
14. If developer wishes to be Additional insured, cost will be \$400.00.
15. Above unit prices are based on installing the deeper utility prior to the installation of the shallower, such as sewer, water and gas.
16. Local depressions to be done by others unless shown.
17. Excludes any hazardous, toxic substances, liabilities, and costs of insurance covering exposure to hazardous or toxic substances.
18. Prices for items of work requiring the use of products (i.e. concrete, and gravel) subject to P.U.C. rates are subject to increase when P.U.C. rates are increased.
19. Handling or separating of rock and boulders will be on a T & M basis or by others.
20. Bid excludes any import or export of dirt for backfill.
21. Bid excludes any R & R of fences, landscape or concrete work.
22. If extra moves, testing, tie-ins and chlorination are required, it will be on cost-plus basis.
23. Any overtime, if required, will be paid by developer.
24. Bid is based on existing asphalt and class II base no greater than 6" asphalt thickness on 6" class II base.



Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM

Regular Board Meeting, January 10, 2012

To: Board of Directors

From: General Manager

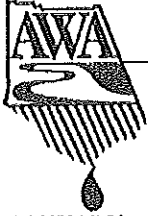
Subject: Board consideration of relief from water charges due to a leak. Account # 10420-04 in the amount of \$65.77

Agenda Item- D-5

The account listed above has provided proof of repairs and requested relief from charges due to a leak. The request is filed in the customers property file and is not presented as part of the Board Packet in order to protect private information contained on utility bills and correspondence from the customers.

Recommendation: Authorize relief consistent with resolution 07-01

E-2



ASSOCIATION OF WATER AGENCIES OF VENTURA COUNTY

2012 CALENDAR OF EVENTS

ALL DATES ARE SUBJECT TO CHANGE

All meetings/events are confirmed by AWA mailings/notices sent prior to each meeting/event

| | | | | |
|-----------|-----|---|---------------------------|--------------------------|
| JANUARY | 5 | Board Meeting | 3:00 pm, Thursday | AWA Conference Room |
| | 17 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 19 | WaterWise Breakfast Program | 7:15 am, Thursday | Courtyard - Oxnard |
| | 25 | Channel Counties/Water Systems Lunch | 11:30 am, Wednesday | Wedgewood - Ventura |
| FEBRUARY | 2 | Executive Committee Meeting | 3:00 pm, Thursday | (AWA Members) |
| | 16 | WaterWise Breakfast Program | 7:15 am, Thursday | Los Robles Banquet -T.O. |
| | 21 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 22 | Channel Counties/Water Systems Workshop | 8-1, Wednesday | Wedgewood - Ventura |
| MARCH | 1 | Board Meeting (Annual Meeting-Elections) | 3:00 pm, Thursday | AWA Conference Room |
| | 15 | WaterWise Breakfast Program (Installation of Officers/Directors) | 7:15 am, Thursday | Courtyard - Oxnard |
| | 20 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 28 | Channel Counties/Water Systems Lunch | 11:30 am, Wednesday | Wedgewood - Ventura |
| APRIL | 5 | Executive Committee Meeting | 3:00 pm, Thursday | (AWA Members) |
| | 19 | Annual Water Symposium & Exposition | 7:00am-1:00pm, Thurs. | Courtyard - Oxnard |
| | 19 | Operators Tech Workshop & Exposition | 7:00 am-3:30pm, Thurs. | Courtyard - Oxnard |
| MAY | 3 | Board Meeting | 3:00 pm, Thursday | AWA Conference Room |
| | 15 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 17 | WaterWise Breakfast Program | 7:15 am, Thursday | Los Robles Banquet -T.O. |
| | 23 | Channel Counties/Water Systems Lunch | 11:30 am, Wednesday | Wedgewood - Ventura |
| JUNE | 7 | Executive Committee Meeting | 3:00 pm, Thursday | (AWA Members) |
| | 19 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 21 | WaterWise Breakfast Program | 7:15 am, Thursday | Courtyard - Oxnard |
| | 27 | CC/Water Systems Workshop (Confined Space) | 8-1, Wednesday | Wedgewood - Ventura |
| JULY | 5 | Board Meeting | 3:00 pm, Thursday | AWA Conference Room |
| | 17 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 19 | Annual Barbecue | 4:00 pm, Thursday | Lake Castias |
| | 25 | Channel Counties/Water Systems Lunch | 11:30 am, Wednesday | Wedgewood - Ventura |
| AUGUST | | (Dark - No Scheduled Meetings/Events) | | |
| SEPTEMBER | 6 | Board Meeting | 3:00 pm, Thursday | AWA Conference Room |
| | 18 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 20 | Reception for Members/Elected Officials | 4:30 pm, Thursday | Ronald Reagan Library |
| | 26 | Channel Counties/Water Systems Luncheon | 11:30 am, Wednesday | Wedgewood - Ventura |
| OCTOBER | 4 | Executive Committee Meeting | 3:00 pm, Thursday | (AWA Members) |
| | 16 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| | 18 | WaterWise Breakfast Program | 7:15 am, Thursday | Los Robles Banquet -T.O. |
| | 24 | Channel Counties/Water Systems Lunch | 11:30 am, Wednesday | Wedgewood - Ventura |
| NOVEMBER | 1 | Board Meeting | 3:00 pm, Thursday | AWA Conference Room |
| | 7 | 4 th Annual Water Supply Bus Tour | 7:30 am, Wednesday Depart | AWA Conference Room |
| | 15 | WaterWise Breakfast Program | 7:15 am, Thursday | Courtyard - Oxnard |
| | 20 | Water Issues Committee | 7:30 am, Tuesday | (AWA Members) |
| DECEMBER | *13 | Executive Committee Meeting | 3:00 pm, Thursday | (AWA Members) |
| | 13 | Holiday Mixer | 5:30 pm, Thursday | (AWA Members & Guests) |

**Indicates change from standard date due to calendar/event conflict*

(All meetings/ locations are subject to change and confirmed only by official AWA notifications prior to event)