



Board of Directors

ELLEN SPIEGEL, President
MARCIA MARCUS, Vice President
KEITH MOORE, Director
SUSIE KOESTERER, Director
R.V. "Jim" ESTOMO, Director

JARED BOUCHARD
General Manager

353 Santa Monica Drive • Channel Islands Beach, CA 93035-4473 • (805) 985-6021 • FAX (805) 985-7156
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BOARD OF DIRECTORS REGULAR BOARD MEETING NOTICE & AGENDA

NOTICE IS HEREBY GIVEN that the Board of Directors of the Channel Islands Beach Community Services District will hold A Regular Meeting beginning at 7:00 PM on Tuesday, November 8, 2011. The Meeting will be held at the Hollywood Beach School Auditorium, located at 4000 Sunset Lane, Channel Islands Beach Ca 93035 The agenda is as follows:

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

B. PUBLIC COMMENTS: Opportunity for members of the public to address the Board on matters under the purview of the District and which are not on the agenda. (Time limit 3 minutes per speaker)

C. CONSENT CALENDAR:

1. Approve the Agenda Order
2. Financial Reports:
 - a. Cash Disbursal & Receipt Report –October 2011-Deferred to 12-13-11
 - b. August & September 2011 Report of Investments
3. Operations & Maintenance Report –
 - a. October 2011
4. Minutes
 - a. October 11, 2011 Regular Meeting

D. SPECIAL PRESENTATION: Tsunami Operational Plan for the Beach Areas will be presented by the County of Ventura Office of Emergency Services

E. ACTION CALENDAR:

1. Board consideration of relief from water charges due to leaks. Account #'s 13250-04 \$320.03, 01980-04 \$186.24 and 03200-01 \$62.69 water credit for leak.
Recommendation: Tier rate reduction to first tier consistent with District Resolution 07-01

F. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

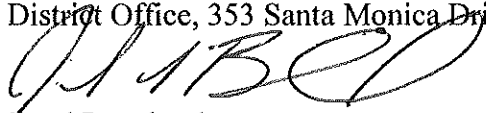
G. BOARD MEMBER COMMENTS:

H. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

I. CLOSED SESSION - NONE

AGENDA POSTING CERTIFICATION

This agenda was posted Friday, November 4, 2011. The agenda is posted at the District Office and three public notice bulletin boards, which are accessible 24 hours per day. The locations include: Hollywood Beach School, 4000 Sunset, Corner Store, 2425 Roosevelt Blvd. and the District Office, 353 Santa Monica Drive, Channel Islands Beach, CA 93035.



Jared Bouchard
General Manager

REQUESTS FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO ATTEND OR PARTICIPATE IN A MEETING, SHOULD BE MADE TO THE SECRETARY OF THE BOARD IN ADVANCE OF THE MEETING TO ENSURE THE AVAILABILITY OF REQUESTED SERVICE OR ACCOMODATION. NOTICES, AGENDAS AND PUBLIC DOCUMENTS RELATED TO THE BOARD MEETINGS CAN BE MADE AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST.



county of ventura

STEVEN HINTZ
TREASURER
TAX COLLECTOR

Don R. Hansen
Assistant Treasurer-Tax Collector

October 11, 2011

Ventura County Board of Supervisors
County Government Center
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Discuss and File Report of Investments, including Market Values for Investments, for the month ending August 31, 2011.

RECOMMEDATION: Discuss and File

FISCAL/MANDATES IMPACT: None

DISCUSSION:

The average daily portfolio balance for the month of August amounted to \$ 1.8 billion. The portfolio yield for the month of August was .89%. The weighted average days to maturity decreased 14 days to 320 days. The total net monthly earnings were \$ 1.4 million. The portfolio has been structured to satisfy the anticipated cash flow needs of the participants. The investment practices and portfolio holdings are in compliance with the investment policy.

The portfolio has been managed with the stated objectives of safety, liquidity and earning a competitive rate of return, outlined in the Statement of Investment Policy. In striving to maintain the primary objective, safety of principal, the County portfolio has received a rating of AAAf by Standard & Poor's, the highest possible ranking given by the agency. Regarding the secondary objective, maintaining sufficient liquidity to meet cash flow needs, the portfolio is rated S1+, also the highest ranking given by S&P. In light of the first two objectives the portfolio has on balance outperformed its benchmarks, satisfying the final objective, that of earning a competitive rate of return.

After the drama last month surrounding the Debt Ceiling debate and the subsequent downgrade of U.S. Government debt by S&P, the focus shifted back across the Atlantic to Europe. Concerns began to arise early in the month about the strength of the some of the largest banks in Europe. The fear is that the capitalization of some of the banks may be insufficient to offset the potential losses that might occur due to their holdings of Greek and other European debt. As a consequence there was a significant move of money out of European assets and into gold and U.S. securities, particularly U.S. Treasuries and high grade corporate debt.

The U.S. economy continued to limp along with unemployment still above 9% and increases in new jobs still anemic. At the meeting of the Federal Open Market Committee (FOMC), the Fed's policy making body, the committee voted to once again keep the federal funds rate at 0.0% to 0.25%. In the press release announcing the decision, the FOMC provided this rather troubling assessment of the economy:

...economic growth so far this year has been considerably slower than the Committee had expected. Indicators suggest a deterioration in overall labor market conditions in recent months, and the unemployment rate has moved up. Household spending has flattened out, investment in nonresidential structures is still weak, and the housing sector remains depressed. However, business investment in equipment and software continues to expand. Temporary factors, including the damping effect of higher food and energy prices on consumer purchasing power and spending as well as supply chain disruptions associated with the tragic events in Japan, appear to account for only some of the recent weakness in economic activity. ...inflation has moderated as prices of energy and some commodities have declined... The Committee now expects a somewhat slower pace of recovery over coming quarters than it did at the time of the previous meeting and anticipates that the unemployment rate will decline only gradually... Moreover, downside risks to the economic outlook have increased.

The other very important part of the statement was that the Fed moved to more explicit language as to how long they expect to keep the federal funds rate at such a low level. Previously, the FOMC had used the phrase "for an extended period" to define how long they would keep federal funds at "exceptionally low levels". In this statement, however, they took the unprecedented step of quantifying that period by stating that conditions "...are likely to warrant exceptionally low levels for the federal funds rate at least through mid-2013."

This change in language had a very significant impact on interest rates causing already low rates to drop further. Short-term Treasury bill rates dropped 5 to 10 basis points and once again went to negative yields, this time out to 4 months. Two year Treasuries dropped to yield between 15 and 20 basis points, reflecting the federal funds rate, based on the expectation that the Fed will be on hold for that long. Longer-term rates dropped 25 to 55 basis points. This was due in part to the Fed's statement but was also impacted by the stress in Europe as money flowed out of European assets and into U.S. assets.

Given the current interest rate environment we anticipate the County's yield to drop slightly. Further, we continue to seek investment opportunities in order to optimize earnings (U. S. Treasury Market graph attached).

Attached is a listing of market values provided by our custodian, Wells Fargo Bank, for all investments for the month ending August 31, 2011. GASB Statement no. 31 states that variances between the cost of investments and the fair value of investments shall not be considered budgetary resources or uses of resources unless the value of investments is permanently impaired because of decreased issuer creditworthiness or it is determined that the Treasurer be unable to hold investments to maturity.

The following spreadsheets are also attached:

- Transactions for the month of August
- Listing of Securities by Type
- Summary of Government Agency Securities

The following is a list of attached graphs:


- Portfolio Average Monthly Balance
- Average Portfolio Maturity
- Balance Yield Comparison by Month
- Portfolio Holdings By Instrument Type
- Yield Curve, U. S. Treasury Market
- Maturity Distribution

This letter has been reviewed and approved as to form by the CEO, the Auditor-Controller, and County Counsel.

Please call our Chief Investment Officer, Robert A. Hansen, at 654-3733 if you have any questions regarding this item.



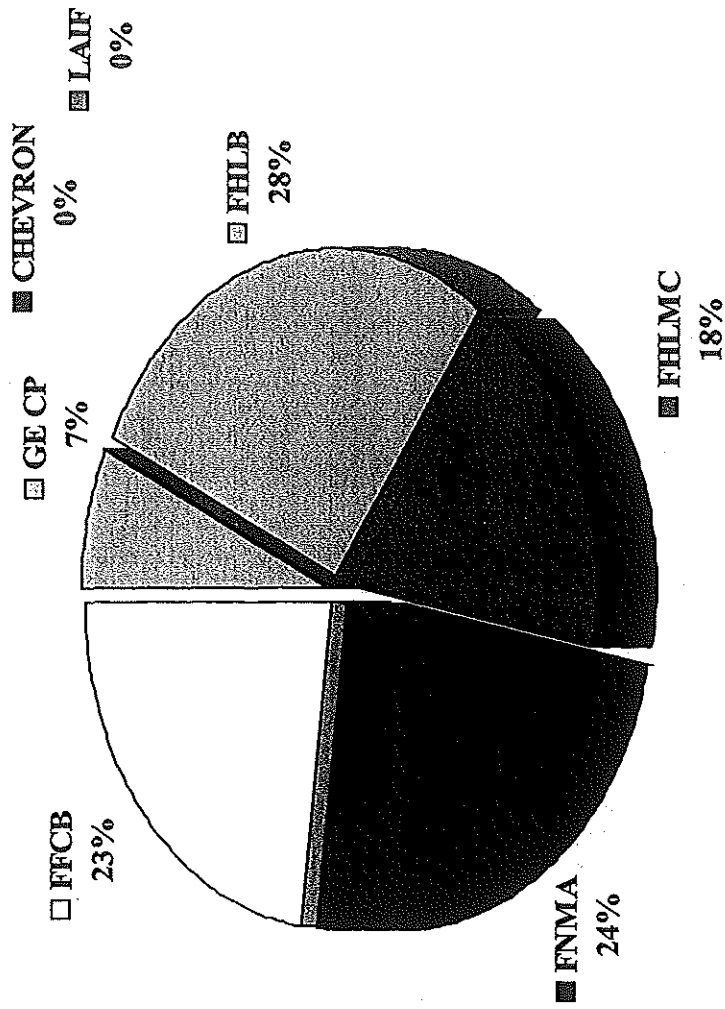
Steven Hintz
Treasurer-Tax Collector



Robert A. Hansen
Chief Investment Officer

- Exhibit 1 – Market Values of Investments
- Exhibit 2 – Monthly Transactions
- Exhibit 3 – Investment Inventory by Type
- Exhibit 4 – Summary of Government Agency Securities
- Exhibit 5 – Graphs

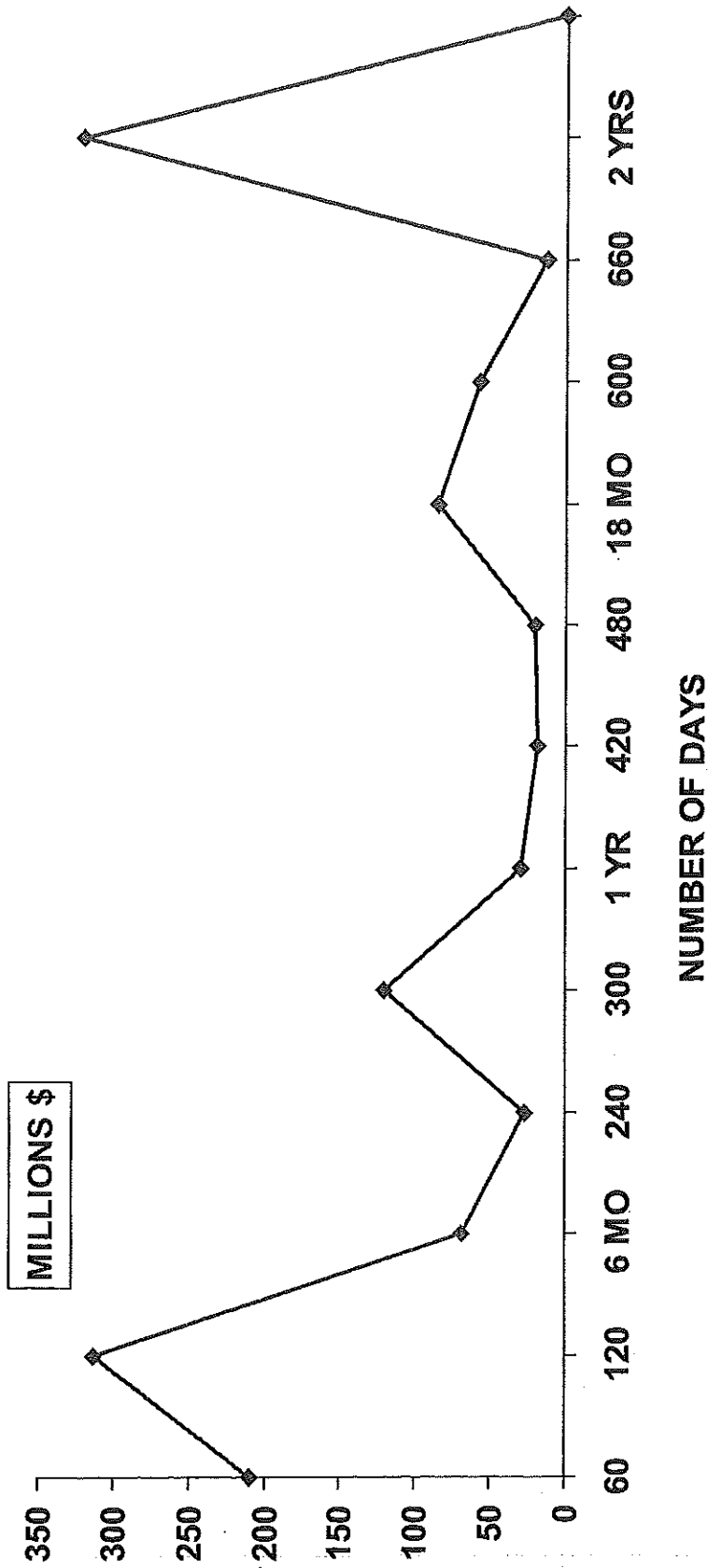
PORTFOLIO HOLDINGS



8-11 INV/PPT

Exhibit 5

MATURITY DISTRIBUTION



8-11 INVPPT

Exhibit 5



county of ventura

STEVEN HINTZ
TREASURER
TAX COLLECTOR

Don R. Hansen
Assistant Treasurer-Tax Collector

November 1, 2011

Ventura County Board of Supervisors
County Government Center
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Discuss and File Report of Investments, including Market Values for Investments, for the month ending September 30, 2011.

RECOMMEDATION: Discuss and File

FISCAL/MANDATES IMPACT: None

DISCUSSION:

The average daily portfolio balance for the month of September amounted to \$ 1.8 billion. The portfolio yield for the month of September was .91%. The weighted average days to maturity decreased 27 days to 293 days. The total net monthly earnings were \$ 1.3 million. The portfolio has been structured to satisfy the anticipated cash flow needs of the participants. The investment practices and portfolio holdings are in compliance with the current investment policy.

The portfolio has been managed with the stated objectives of safety, liquidity and earning a competitive rate of return, outlined in the Statement of Investment Policy. In striving to maintain the primary objective, safety of principal, the County portfolio has received a rating of AAAF by Standard & Poor's, the highest possible ranking given by the agency. Regarding the secondary objective, maintaining sufficient liquidity to meet cash flow needs, the portfolio is rated S1+, also the highest ranking given by S&P. In light of the first two objectives the portfolio has on balance outperformed its benchmarks, satisfying the final objective, that of earning a competitive rate of return.

Markets and government officials continued to focus on the on-going concern over the prospect of a Greek debt default and what actions the European Union can take to avert this from happening. The lack of immediate solution has caused significant gyrations in markets all over the world. While the Greek crisis continues to unfold, reports out of China suggest that even that economy is beginning to feel stress and is showing signs of slowing down. It is against this backdrop that the very slow growth of the U. S. economy must be viewed. It is not surprising that given the slow growth around the world that the U. S. has been stuck in a very slow growth mode for as long as it has.

The Federal Reserve voted during the month to continue to keep the Federal Funds Rate in a range between 0.0% and 0.25%. In the statement announcing the decision the Fed provided this view of the economy and the basis for the decision:

Information received...indicates that economic growth remains slow. Recent indicators point to continuing weakness in overall labor market conditions, and the unemployment rate remains elevated. Household spending has been increasing at only a modest pace in recent months despite some recovery in sales of motor vehicles as supply-chain disruptions eased. Investment in nonresidential structures is still weak, and the housing sector remains depressed. However, business investment in equipment and software continues to expand. Inflation appears to have moderated since earlier in the year as prices of energy and some commodities have declined from their peaks. Longer-term inflation expectations have remained stable.

In the statement the Fed also indicated that it would continue to support the economy in whatever way it could. It has, therefore, decided to extend the maturity of its portfolio by selling some of its short-term securities, those that are 3 years or less, and buying longer-term securities that are 6 to 30 years to maturity. The expectation is that this purchase of long securities will drive longer-term rates lower while having a small impact on short-term securities.

The announcement had the desired effect almost immediately. Short-term rates for the month remained largely unchanged while long-term rates dropped by 20 to 60 basis points.

Given the current interest rate environment we anticipate the County's yield to remain in this range. Further, we continue to seek investment opportunities in order to optimize earnings (U. S. Treasury Market graph attached).

Attached is a listing of market values provided by our custodian, Wells Fargo Bank, for all investments for the month ending September 30, 2011. GASB Statement no. 31 states that variances between the cost of investments and the fair value of investments shall not be considered budgetary resources or uses of resources unless the value of investments is permanently impaired because of decreased issuer creditworthiness or it is determined that the Treasurer be unable to hold investments to maturity. Also, attached is a separate listing of the transactions for the month of September.

The following spreadsheets are also attached:

- Transactions for the month of September
- Listing of Securities by Type
- Summary of Government Agency Securities

The following is a list of attached graphs:

- Portfolio Average Monthly Balance
- Average Portfolio Maturity
- Balance Yield Comparison by Month

- Portfolio Holdings By Instrument Type
- Yield Curve, U. S. Treasury Market
- Maturity Distribution

This letter has been reviewed and approved as to form by the CEO, the Auditor-Controller, and County Counsel.

Please call our Chief Investment Officer, Robert A. Hansen, at 654-3733 if you have any questions regarding this item.



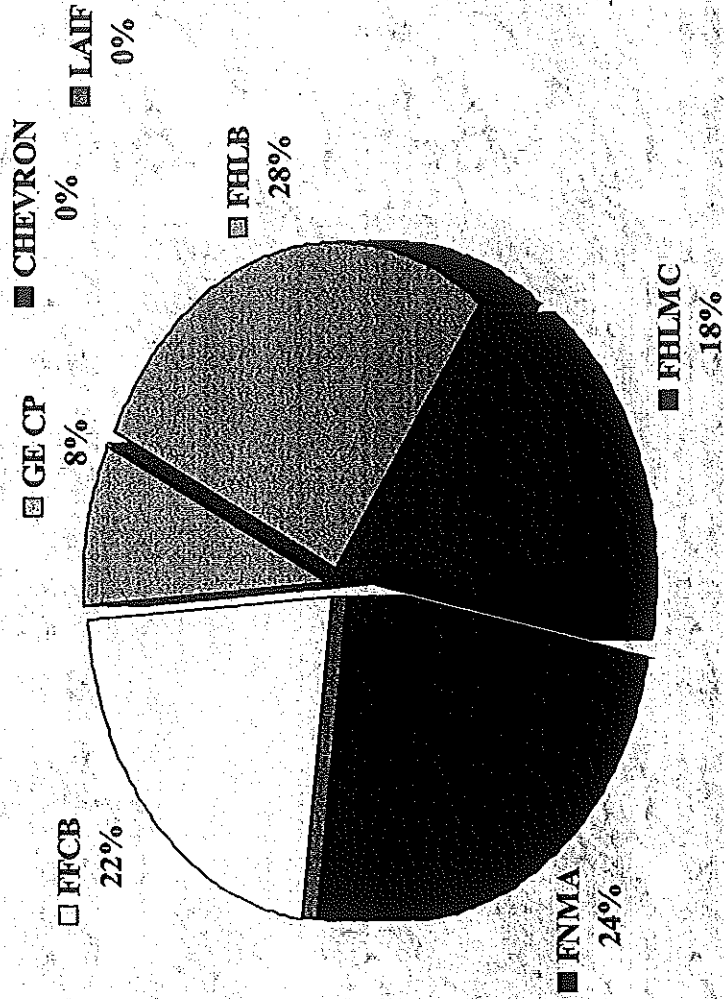
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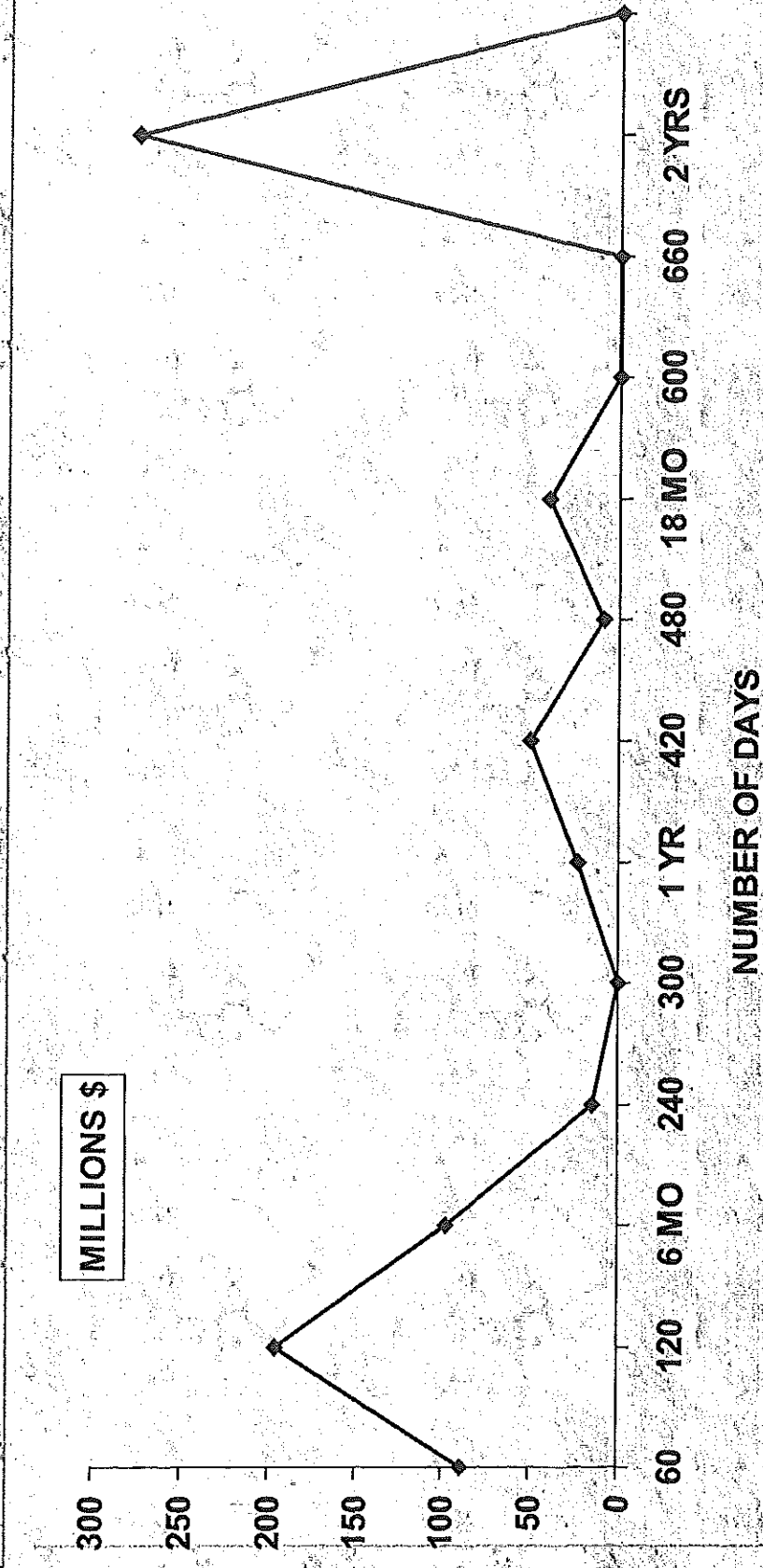
Robert A. Hansen
Chief Investment Officer

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PORTFOLIO HOLDINGS



MATURITY DISTRIBUTION



9-11-11 INWPPT

Exhibit 5



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A PUBLIC ENTITY SERVING CHANNEL ISLANDS BEACHES AND HARBOR • CHANNELISLANDSBEACHCSD.COM
Regular Board Meeting November 8, 2011

To: Board of Directors

From: Operations Manager

**Subject: Oct. 2011 Operations Report,
Agenda Item C- 3**

Water System Repairs, Installations and Maintenance Tasks:

- a) District staff replaced meters at 3417 Sunset, 121 Tujunga, and 2516 Roosevelt.
- b) District staff assisted contractors of CSUCI while they were relocating palm trees from the future site of the boating center. The palm trees roots had encompassed an 8" mainline serving harbor customers. The piece of main was cut prior to the tree removal to control any additional damage to the District's mainline. A replacement piece of pipe was installed to restore service. On the following Monday, the contractor called reporting that they had broken the main near the line replacement while compacting in the area. District staff assisted in with the repair of that break. Positive pressure was always maintained throughout the repair.
- c) District staff opened 13 meter accounts and closed 14 meter accounts.
- d) CDPHS monthly reports were mailed Oct. 11, 2011. The bacteriological reports were delayed at FGL by "substitute" worker. The health department was notified and assured that the samples and analyses were performed in the appropriate times and the delay was only a clerical error at FGL.
- e) Water Consumption for Oct 2011:
 - o 44.1 ac/ft or 14,371,970 Gallons Oct. 2011
 - o 198.5 ac/ft for 11/12 fiscal year-to-date.
- f) Meter reading, maintenance, rereads, disconnects, and additional customer service activities are listed on the attached monthly stat sheet.

Waste Water System Repairs, Installations and Maintenance Tasks:

- a) District staff received a three-phase pump back from West Coast Electric that had been re-conditioned after it had a seal failure. The District now has a back up pump available for Panama and Los Robles lift stations.

- b) District staff assisted and directed VRSD crews in wet well cleaning and jetting of hot spots.
- c) Routine Preventive Maintenance and Inspections were performed throughout the month as well as minor troubleshooting and repairs.
- d) District Staff filed a monthly No Spill report to the Regional Water Board reporting.

Miscellaneous Tasks in Support of District Operations:

- a) Vehicle maintenance and checks are being performed on a routine schedule.
- b) District staff continues to monitor the recycle bins and confiscate recycle products from non-residents.

Operations & Maintenance Monthly Statistics Totals
October **2011**

WATER: MAINTENANCE & REPAIRS	Quantity
Emergency Turn Offs	1
Fire Hydrant Service / Flushing	3
Main or Service Line Repairs/Installation	1
Meter Installation (new or construction)	0
Fire Meter / Manifold Installations	0
Meters Replaced	3
Meter Trims/Box/ Covers	7
Meter Relocate	0
Stuck Meters	0
USA Markings	9
Sampling / Residuals	4
Valve Maintenance/ Exercising Program	4
WATER: CUSTOMER SERVICE	
Door Hangers	98
Re-Reads	22
Meter Reads	1826
Pressure Checks	3
Disconnect Non-Payment	5
Meter Reconnects/Open	13
Closed Accounts/Final reads	14
Meter Repair	0
Check Meter for Leaks/Repair	7
WASTEWATER: MAINTENANCE AND REPAIRS	
Inspections/Cleaning	22
Preventive Maintenance	14
Repairs/Improvements	2
RUBBISH RELATED TASKS	
Barrel Removals	0
Barrel Repairs/Replace	5
Deliver Trash/Recycle Barrels	2
COMMUNITY SERVICE	
Hand Deliveries	5
Public Notice Postings	5
Miscellaneous	0

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, October 11, 2011

A. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:

President Spiegel called the meeting to order at 7:00 PM and led everyone in attendance in the Pledge of Allegiance. In attendance: Director Moore, Director Koesterer, Director Estomo, General Manager Bouchard, General Counsel – John Mathews.

B. PUBLIC COMMENTS:

Captain Reed of the Sheriff's Department reported everything was pretty quiet in the District. There was a lengthy discussion regarding the parking problems that continue to be a concern in the District.

The General Manager announced to the audience that the next Regular Board meeting on November 8, 2011 will be held at the Hollywood Beach Elementary School Cafeteria to accommodate a presentation regarding Emergency Preparedness.

C. CONSENT CALENDAR:

Director Moore moved to approve that consent calendar as presented and Director Estomo seconded the motion. The motion passed unanimously.

D. ACTION CALENDAR:

1. Consider Amendment to Annuity Contract with Nationwide Retirement Solutions "RESTATED AND AMMENDED DEFFERED COMPENSATION PLAN AND TRUST/CUSTODIAL DOCUMENT FOR PUBLIC EMPLOYEES-LOANS TO PARTICIPANT"

The General Manager explained that annually a representative from the District's retirement plan comes out and reviews each employees plan with them. The representative also lets the employees know what is new and available with their retirement plans. This year, Nationwide has made it possible for individual to borrow from their retirement accounts at prime plus one percent. The employee is only allowed to borrow up to 50% of their account, they may only have one loan out at a time, they must be fully vested in the program and all loans must be repaid in 5 years. This plan doesn't pose any liability to the District. The only liability is to the employee if they default on their payments. The loan would then be considered an early withdraw and they would pay the tax penalties.

There was a short question and answer period with the General Manager responding to the Boards concerns.

President Spiegel moved to authorize the General Manager sign the "RESTATED AND AMMENDED DEFFERED COMPENSATION PLAN AND TRAUST/CUSTODIAL DOCUMENT FOR PUBLIC EMPLOYEES-LOANS TO PARTICIPATE". Director Moore seconded the motion and the motion passed unanimously.

2. Board review of requests to modify the make up the Ventura Regional Sanitation District (VRSD) Board to include permanent seats for Triunfo Sanitation District and Saticoy Sanitary District.

The General Manager said VRSD has received requests for three additional Special District permanent seats on their Board. Currently there are six Special Districts that share one seat on the VRSD Board. Three of those six, have asked for permanent seats on the Board. Director Estomo provided updated information and VRSD Board comments from the VRSD meeting.

After a short discussion, Director Moore moved to take the following position on the VRSD request for expansion: not to fully support the additional seats, but if additional seats are the will of the Special District's membership, the CIBCSD will be requesting their own seat on the VRSD Board.

Director Koesterer seconded the motion and the motion passed unanimously.

3. Board Consideration of request for relief from water consumption charges due to a leak. on the property. Acct. 03200-01 \$62.69.

President Spiegel moved to authorize relief consistent with Resolution 07-01 for the requesting account. Director Koesterer seconded the motion and the motion passed unanimously.

4. Annual Review of the District General Manager-the Board may meet in closed session to discuss the evaluation and make an announcement following the closed session.

7:45 PM General Counsel, John Mathews announced that the Board would be going into closed session in accordance with Government Code Section 54957.

8:00 PM General Counsel announced that the Board had returned from Closed Session and the Board Appointed Director announced that she had received performance surveys from all Board members and would be incorporating them into one survey to place in the General Manager's personnel file along with written comments. The overall evaluation stated that the General Manager performance exceeds expectations with no negative comments.

E. INFORMATION CALENDAR

1. Report from Board Members of any meeting or conference where compensation from the District for attendance was received.

Director Moore went to the Ronald Reagan Library presented by AWA and the speaker discussed the history of water and its relationship world wide as well as California.

Director Estomo also attended the AWA Reagan Library event and said the speaker was very informative.

General Manager Bouchard announced there will be a PHWA meeting on October 17, 2011 at 5:45 PM. One of the topics will be PHWA urban water management plan. The GM noted he had sent comments to the PHWA Board dealing with the water demand projected in the Urban Water Management Plans.

F. BOARD MEMBER COMMENTS

Director Koesterer asked if anyone knew about the proposed LAFCO Amendment that addresses out of agency agreements. The General Manager asked if she would forward the information to him so he could speak to our LAFCO representative.

G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Manager Bouchard announced that Director Estomo, Director Moore and himself would be attending the Northern California Delta bus tour presented by Metropolitan Water and Calleguas on October 28th and 29th, 2011.

H. CLOSED SESSION –CLOSED SESSION CONFERENCE WITH LIEGAL COUNSEL-REGARDING EVALUATION OF PERFORMANCE, DISCIPLINE OR DISMISSAL OF PUBLIC EMPLOYEES IN ACCOURDANCE WITH Government Code Section 54957. 1 employee, District General Manager.

See item D-4

Meeting was adjourned at 8:15 PM

X

Board President



Board of Directors

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Regular Board Meeting, October 11, 2011

To: Board of Directors

From: General Manager

Subject: Board consideration of relief from water charges due to leaks. Account #'s 13250-04 \$320.03, 01980-04 \$186.24 and 03200-01 \$62.69 water credit for leak.

Agenda Item- E-1

The accounts listed above have provided proof of repairs and requested relief from charges due to a leak. The requests are filed in the customers property file and are not presented as part of the Board Packet in order to protect private information contained on utility bills and correspondence from the customers.

Recommendation: Authorize relief consistent with resolution 07-01