

MINUTES OF THE
CHANNEL ISLANDS BEACH COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING, March 12, 2024

A. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:

President Brewer called the meeting to order at 5:00 P.M. In attendance, Vice President Lebow, Director Bouchard, Director Nast, General Manager, Peter Martinez, General Counsel, Dennis McNulty, Clerk of the Board, Erika Davis, Office Manager, CJ Dillon, and Operations Manager Jesus (Chuy) Navarro.

Director Debley was absent.

B. PUBLIC COMMENTS:

None.

C. CONSENT CALENDAR:

Vice President Lebow made the motion to approve the Consent Calendar. President Brewer seconded the motion. The motion passed.

Brewer, Lebow, Bouchard, Nast 4 - Yes 0 -No

D. ACTION CALENDAR:

1. SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SERVICE AGREEMENT WITH XIO INC. (2-YEAR TERM)

General Manager Martinez explained that in 2018 the District purchased and invested \$150,000 in the XIO supervisory control and data acquisition (SCADA) system. XIO has now implemented a new business model changing the terms of the service agreement. Staff 's recommendation is to approve the new service agreement with XIO in the amount of \$30,324 for a 2-year term. There was no public comment. President Brewer made the motion to approve Staff's recommendation. Vice President Lebow seconded the motion. The motion passed.

ROLL CALL VOTE:

Brewer: YES, Lebow: YES, Bouchard: YES, Nast: YES 4 - Yes 0 -No

E. INFORMATION CALENDAR:

1. Annual Audit Letter

Office Manager Dillon stated that this was an annual letter that the State required be distributed to the Board.

2. Building Update

General Manager Martinez showed an overview of the building progress. General Manager Martinez stated that for the project the Board approved 3.2 million and at this point the District has been billed \$914,148. General Manager Martinez stated the project is at 28% completion.

3. District Strategic Planning

Using a PowerPoint presentation, General Martinez explained the District strategic planning process and provided a timeline (see attached).

4. Report from Board Members for any meeting or conference where compensation for attendance was received.

Vice President Lebow and Director Bouchard attended the Port Hueneme Water Agency (PHWA) meetings in January and February. Vice President Lebow and Director Bouchard reported that the first meeting was mostly Closed Session. The last meeting addressed reorganization and Vice President Lebow was elected President of PHWA.

Director Nast attended Ventura Regional Sanitation District (VRSD) meetings and reported the discussion regarding implementation of a new SCADA system and suggested General Manager Martinez meet with the VRSD's General Manager Chris Theisen to share information.

F. BOARD MEMBER COMMENTS:

Director Bouchard attended a Ventura County Air Pollution Control District Board meeting. The December 21st storm destroyed the shoreside power system in the Port of Hueneme which caused 40 million in damage.

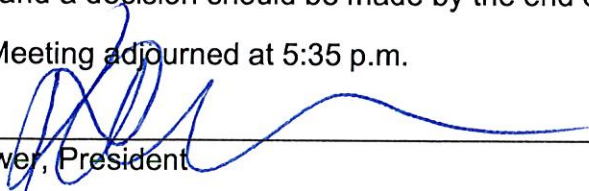
G. GENERAL COUNSEL & GENERAL MANAGER COMMENTS:

General Counsel had no comment.

General Manager Martinez said the City of Oxnard is conducting a sewer relocation project near Los Feliz Street and La Crescenta Street.

General Manager Martinez reported that last week ten interviews took place to fill the two vacant Operations positions. General Manager Martinez said they were all great candidates, and a decision should be made by the end of this month.

The Board Meeting adjourned at 5:35 p.m.



Kristina Brewer, President